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| MEETING: | South Area Council |
| DATE: | Friday, 2 December 2016 |
| TIME: | 10.00 am |
| VENUE: | Meeting Room, Wombwell Library |

MINUTES

Present Councillors Stowe (Chair), Andrews BEM, Franklin, Frost, Daniel Griffin, Lamb, Markham and R. Wraith.

20 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Lamb both declared a non-pecuniary interest in minute number 24, due to their positions as directors of Forge Community Partnership.

21 Notes of an Inquorate Meeting of South Area Council Members held on 28th October, 2016 (Sac.02.12.2016/2)

The meeting considered the notes of the inquorate meeting of Members of South Area Council, held on 28th October, 2016, as appended.

RESOLVED:-

- (i) that the minutes of the South Area Council meeting held on 2nd September, be approved as a true and correct record;
- (ii) that the notes of Hoyland Milton and Rocking Ward Alliance held on 5th September, 2016; Darfield Ward Alliance, held on 29th September, 2016; and Wombwell Ward Alliance held on 20th September, 2016 be received.
- (iii) That the report on the use of Ward Alliance Funds as considered on 28th October, 2016, be received;
- (iv) That the Performance Report as considered on 28th October, 2016, be received and the progress of commissions be noted;
- (v) That the contact details for the Private Sector Housing Enforcement Officer be circulated to Elected Members;
- (vi) That arrangements be made for C&K Careers to attend the next meeting of the Area Council to give the final report on the Summer Internship Programme;
- (vii) That the Area Council Manager investigates with Darfield Ward Members how a welfare advice session might be provided at Middlecliffe within the overall programme of advice provision;
- (viii) That the progress of projects under development, as reported on 28th October, 2016 be noted;
- (ix) That the financial position of South Area Council's commissioning budget, as reported on 28th October, 2016, be noted;
- (x) That, in respect of the Welfare Rights and Advice project, the Area Council Manager develops a draft specification of requirements, timescales and costings for the continuation of the project from April, 2017 for further consideration by the Area Council.

22 Notes of the following Ward Alliances (Sac.02.12.2016/3)

The meeting received the notes from the Hoyland Milton, and Rockingham Ward Alliance held on 31st October, 2016.

RESOLVED that the notes from the Ward Alliance be received.

23 Presentation by C&K Careers (Sac.02.12.2016/4)

Members received a presentation from Joel Robinson and Katren North from C&K Careers on the Summer Holiday Internship programme.

An overview of the programme was provided to Members. It was noted that it was aimed at Year 10 students with a week within an employability programme, followed by a week of work experience.

Members noted that 100 placements with employers for South and other Area Councils had been sourced with many being local businesses. Following the week of work experience some students had been offered apprenticeships or part time work.

From the 2015 cohort from the South Area, it was noted that all those completing the programme reported positive changes, in areas such as self-confidence, and all had progressed on to positive destinations.

From the 2016 cohort, all had now progressed to Year 11 and had recently been interviewed. All students had made applications for college, 6th form or apprenticeships, and this was ahead of the majority of students. It was noted that all will continue to receive support from C&K Careers until late in 2017.

Members heard how parents of pupils taking part had also been very positive of the scheme.

The meeting discussed why numbers had been much below target, and heard of the complexities in working with both secondary schools in the South Area. It was noted that networks had been made in both schools, and it was hoped that this would help the engagement of students if the programme was repeated.

Members heard of the celebration event held centrally, which was requested by students as they made friends with their counterparts in North and North East Areas. It was suggested that this showed that the students had built resilience, useful in their future learning and careers.

C&K Careers were thanked for their presentation, and the impact of the scheme in the South Area.

Members briefly discussed whether the Area Council would run a similar scheme in 2017. It was agreed to discuss this in more detail in the future taking account of finance remaining and the Area Council priorities.

RESOLVED that thanks be given to C&K Careers for their presentation.

24 Performance Report (Sac.02.12.2016/5)

The Area Council Manager introduced the item, referring to the Performance Report previously circulated.

With regards to the One Stop Shop commission, Members heard how the number of appeals that had been supported had increased, and therefore the service was now at capacity. The meeting discussed the potential provision of advice sessions in Middlecliffe and a number of options were to be considered, with the preferred option being a twilight drop in session. It was noted that a venue needed to be identified, and the ability to hold discussions in confidence was considered of paramount importance.

Members discussed the performance of the Tidy Team contract. The meeting heard how there were some gaps in performance information, but this had been largely attributable to a change in staff, and it was thought that this would now improve. A number of performance indicators were below target, but it was suggested that this was due to the time the team had spent attending many summer events. It was suggested that any shortfall would be addressed in the forthcoming quarter. The team had recently recruited two apprentices and would recruit a further two shortly.

Members noted that the performance against the contract with Kingdom Security for Environmental Enforcement was as expected, with no issues. It was suggested that a future meeting of the Area Council receives a presentation, providing an overview of the work of Kingdom Security in the Area.

RESOLVED:-

- (i) That the report be noted;
- (ii) That a future meeting of the Area Council receives a presentation on the work of Kingdom Security in the Area.

25 Report on the Use of Ward Alliance Funds (Sac.02.12.2016/6)

The Area Council Manager introduced the item. It was noted that since the papers for the meeting were published, further applications had been approved.

Remaining balances were as follows:- Hoyland Milton and Rockingham, around £2,200; Wombwell, around £5,000, and Darfield approximately £18,500.

RESOLVED that the report be noted.

26 Update on New Commissions (Sac.02.12.2016/7)

The Area Council Manager spoke to the report previously circulated. Members heard of the success of the Love Your Block events in Darfield, and noted the number of young people engaged. It was thought a positive model that could be applied to other communities.

With regards to the ARC course, a celebration event had been held and Members commented on the benefits of the scheme to young people and the positive feedback from those engaged. It was noted that a more formal report with regards to the course will be submitted to the Area Council in due course.

Members heard how the Private Sector Housing Management and Enforcement Officer was now in post and had met most of the Councillors in the area. It was noted that the officer was being proactive and leafletting to raise the awareness of residents, and Members were encouraged to feed in relevant intelligence. The

meeting discussed the provision of a body camera for the officer, noting that their safety was paramount. It was acknowledged that all relevant risk assessments had been completed, but the option of providing a body camera would be pursued.

Attention was drawn to the current financial position, as outlined in the report, noting the amount of finance available to allocate would likely increase slightly due to income from fixed penalty notices.

The meeting noted previous discussed regarding tendering for an advice service, similar to the 'One Stop Shop' currently provided, to commence in April, 2017. It was noted that a review of the Welfare Rights service was currently ongoing and it was felt important to incorporate the findings of this into any future service, ensuring that centrally provided services complemented those provided by the Area Council. In addition, it was felt important to work closely with Barnsley Clinical Commissioning Group to ensure any service took account of the social prescribing work being undertaken.

It was therefore suggested that a waiver to contract procedure rules be sought, in order to extend the current 'One Stop Shop' provision for a further three months in order to take account.

RESOLVED:-

- (i) That the progress of projects under development be noted;
- (ii) That the current financial position in relation to the South Area Council Commissioning Budget for 2016/17 and 2017/18 be noted;
- (iii) That approval be given for the Executive Director Communities to complete the necessary paperwork to waive contract procedure rules to enable the One Stop Shop to be extended until 30th June, 2017 at cost of up to £18,750;
- (iv) That £75,000 of the 2017/18 budget to be provisionally allocated to funding an advice service in the South Area.

Chair

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| MEETING: | South Area Council – Inquorate Meeting |
| DATE: | Friday, 28 October 2016 |
| TIME: | 10.00 am |
| VENUE: | Meeting Room, The Hoyland Centre |

NOTES OF AN INQUORATE MEETING

Present Councillors Stowe (Chair), Andrews BEM, Franklin, Frost, Daniel Griffin, Lamb, Markham and R. Wraith

1 Declarations of Pecuniary and Non-Pecuniary Interests

Councillors Franklin and Shepherd declared a non-pecuniary interest in item 5 insofar as this item referred to the Forge Community Partnership, of which they are both members.

2 Minutes of the Meeting of South Area Council held on 2nd September, 2016 (Sac.28.10.2016/2)

The meeting considered the minutes of South Area Council meeting held on 2nd September, 2016.

RECOMMENDED that the minutes of the South Area Council meeting held on 2nd September, 2016 be approved as a true and correct record.

3 Notes of the following Ward Alliances (Sac.28.10.2016/3)

The meeting received the notes from the following meetings:-

- Hoyland Milton and Rockingham held on 5th September, 2016;
- Darfield held on 29th September, 2016; and
- Wombwell held on 20th September, 2016.

RECOMMENDED that the notes from the Ward Alliances be received.

4 Report on the Use of Ward Alliance Funds (Sac.28.10.2016/4)

Members received a report which provided details of the latest expenditure from the Ward Alliance Funds. It was expected that the allocations would be spent up within the year, with the exception of Wombwell, where a carry forward of up to £13,500 was anticipated.

RECOMMENDED that the report on the use of the Ward Alliance Funds be received.

5 Performance Report (Sac.28.10.2016/5)

The Area Council Manager introduced a report giving an overview of the performance of activity commissioned by the Area Council. The meeting noted that the performance information for the Kingdom and the Clean and Tidy projects was not up to date as contract meetings were not due until November.

The meeting noted some variations to the Clean and Tidy project, to provide for activity during evenings and weekends. The report also incorporated case study information in respect of the Kingdom contract and detailed information on the summer internship programme, which was complete except of the celebration event. Communication with Kirk Balk Academy continued in relation to their engagement with the project and Members noted the need to secure better use of the community space at the Academy.

The meeting noted that the reduced throughput for the one stop advice sessions was mainly due to fewer sessions being held over the summer months. Feedback forms from advice sessions had indicated that word of mouth was the best way to spread information about the sessions and this was being considered, together with a range of other issues in relation to taking forward the project. The meeting noted the difficulties that residents of Middlecliffe had in accessing the advice sessions held in Darfield and discussed the need for further consideration of ways that accessibility could be improved.

The meeting noted the delay in taking forward the Private Housing Enforcement project, but that an officer would now be in post from 31st October on a 12 month secondment. The Area Manager already had information on areas of concern previously raised by Members, but any further areas for attention should be referred through to her by Members. It was hoped that arrangements could be made for the officer to attend Ward briefings as part of her induction.

RECOMMENDED:-

- (i) that the report be received and the progress for commissions be noted;
- (ii) that contact information for the Private Housing Enforcement Officer be circulated to Elected Members;
- (iii) that arrangements be made for C&K Careers to attend the next meeting of the Area Council to give the final report on the summer internship programme; and
- (iv) that the Area Manager investigate with Darfield Ward Members how a welfare advice session might be provided at Middlecliffe within the overall programme of drop-in sessions.

6 Update on new commissions (Sac.28.10.2016/6)

The Area Manager introduced a report giving an update on the development of a range of South Area Council projects agreed in October 2015, outlining the current financial position for 2016/17 and 2017/18, and seeking Members' consideration of the future of the Welfare Rights and Advice provision across the South Area Council from April 2017.

RECOMMENDED:-

- (i) that the progress of the projects under development as outlined in Section 3 of the report now submitted be noted;

- (ii) that the current financial position of the South Area Council's commissioning budget for 2016/17 and 2017/18 be noted; and
- (iii) that, in respect of the Welfare Rights and Advice project, the Area Manager develop a draft specification, timescales and costings for the continuation of this project from April 2017 for further consideration at the Area Council's meeting in December 2016.

Chair